

National Institute of Open Schooling
A-24/25, Sector-62, NOIDA-201309 (U P)

Limited Tender for Supply, Installation and Commissioning of Vinyl LED Glow Flex Sign Board of "NATIONAL INSTITUTE OF OPEN SCHOOLING" with 'NIOS LOGO & WEBSITE'.

Tender for Supply, Installation and Commissioning of Vinyl Glow LED Flex Sign Board

Cost of Tender Document: Rs.600/-including GST

Earnest Money Deposit: Rs.25000/-

Security Deposit: 5% of Teneder Value

Last date and time for submission of Sealed Tender: 28/09/2017 upto 14.30 Hrs.

Date & time for opening of the Technical bid: 28/09/2017 at 15.00 Hrs.

Tender to be put in the Tender Box kept at Maintenance Section, Room No. 204, 2nd Floor, NIOS, A 24/25, Sector-62, Noida-201309(U.P.)

Venue for opening of Bid(s):

National Institute of Open Schooling

Maintenance Section

Room No; 208, 2nd Floor,

A-24/25, Sector-62,Noida

National Institute of Open Schooling (NIOS) is an autonomous institution under Ministry of HRD, Department of School Education & Literacy, Govt. of India. NIOS provides education up to pre degree level i.e. Secondary & Sr. Secondary stage through distant mode. NIOS invites Limited Tender for **Supply, Installation and Commissioning of Vinyl LED Glow Flex Sign Board of "NATIONAL INSTITUTE OF OPEN SCHOOLING" with 'NIOS LOGO & WEBSITE'** at A-31, Sector-62, NOIDA with the following specifications:-

Sl.no.	Description of work	Specifications
1)	<p>Vinyl LED Glow Flex Sign Board of <u>NATIONAL INSTITUTE OF OPEN SCHOOLING</u>''(bilingual) with 'NIOS LOGO & WEBSITE''(The Sign Board should cover with 1.25''Pipe frame & GI Sheets.)</p> <p>Lighted with LED Modules:</p>	<p>Size of Sign Board: 60ft. x 10ft.</p> <p>Approx: 8000 nos. Samsung make LED modules</p>
2)	Place of Installation	The Sign Board is required to be fixed at a height of 10 feet from the roof top on a suitable strong support of 20ft Iron structure on the terrace of NIOS, A-31 building, Sector-62, NOIDA
3)	Size of Iron Structure for fixing of Sign Board	Structure Size: 60ft. x 20ft.
4)	<p><u>Size & Specifications of materials required to be used for Iron structure.</u></p> <p>(a) Grader</p> <p>(b) C-channels:</p> <p>(c) Plates:</p>	<p>8''</p> <p>4'' size</p> <p>300 x 300 x 10 mm size</p>

Terms & Conditions:-

- 1) The tenderer will be required to submit two separate envelopes, first envelope should contain Technical Bid form duly completed in all respects along with Earnest Money Deposit, Cost of Tender Document and requisite supporting documents as asked for, whereas the second envelope should contain the Financial Bid Form. Both these envelopes should be sealed properly and submitted in a single envelope superscribed as Tender for Supply, Installation and Commissioning of Vinyl LED Glow Flex Sign Board.

- 2) The tender document can be downloaded from the websites of NIOS, i.e. www.nios.ac.in and the website of Central Public Procurement Portal, i.e. eprocure.gov.in. The agencies shall be valid for participating in the tender process if they enclose EMD and cost of tender document along with the Technical bid.
- 3) Tender document is not transferable and its cost is not refundable under any circumstances.
- 4) The Tender will be valid for 90 days from the last date of opening of Financial Bid.
- 5) Technical Bid of tender not on the prescribed proforma attached herewith and without requisite EMD through DD only and requisite supporting documents will be summarily rejected unless the firm submits the Exemption Certificate for EMD from the authorized institution/body.
- 6) While opening the tenders, the envelope containing Technical Bid shall be opened first and will be evaluated thoroughly by the duly constituted Committee as per the eligibility criteria mentioned in the tender document.
- 7) The Financial bid of only those firms who will qualify in the technical bid will be opened at a subsequent date with due information to the technically qualified Tenderers.
- 8) No tender will be entertained after the last date & time of submission.
- 9) Canvassing in any form will be viewed seriously and if any tenderer found to be resorting to such practice, the tender of such firm(s) will be straightway rejected. Conditional quotations will not be considered.
- 10) In case, any clarification is required the tenderer may get clarification for the same from the Maintenance Section at NIOS Hd.Qtrs, A-24-25, Sector-62, Noida on Phone No: 0120-4089822 before submitting the tender document. Any request for clarification after the last date and time for submission of tenders will not be entertained.

- 11) The successful tenderer shall be required to deposit a Demand Draft/ Bank Guarantee equivalent to 5% of the total tender value towards security deposit in favour of the Secretary, NIOS payable at Noida for faithful performance of the contract before start of the work at site. The Security Deposit amount shall be retained by NIOS for a defect liability period of one year from the date of execution of the work.
- 12) Secretary, National Institute of Open Schooling reserves the right to reject any or all tender(s) without assigning any reason whatsoever.

ELIGIBILITY CRITERIA:

- 1) Should have Minimum three years experience in the similar nature of work. Should have the documentary evidence such as work order, satisfactory completion certificate and Performance report, etc.
- 2) Should have valid PAN/TAN Number
- 3) Should have average Annual Turnover of not less than Twenty Lakhs during the last three financial year i.e.2014-15, 2015-16 & 2016-17 duly supported with Audited Account Statements.
- 4) Should have valid GST Registration Certificates.

The intending bidders are required to furnish the attested copies of the aforesaid documents together with Earnest Money Deposit (EMD) & Cost of the Tender Document along with their technical bid form through separate Demand draft only.

Special Terms & Conditions

- 1) The Tenderers having minimum three (3) years of experience of similar nature of work and possess the necessary Tools & Plants and manpower for proper execution of the work need to participate in the tendering process for this job. Tenderers are also advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to nature of work, site conditions, means of access to the site, etc. Non-familiarity with the site conditions will not be considered a reason either for

extra claims or for not carrying out the work with strict conformity with the specifications

- 2) The Party has to prepare and install the LED Sign Board which can withstand all weather conditions. The LED Sign Board should be rugged enough to work, withstanding wind, rainfall, hailstorm and other inclement weather conditions.
- 3) The Electrical wiring shall be fire retardant wires of Polycab/Finolex or any other ISI make and LED shall be of Samsung make modules.
- 4) The defect liability period for this work shall be of one year. During this period, if any defects occur will be rectified by the tenderer free of cost. No amount shall be paid by NIOS for rectification of defects.
- 5) The work shall have to be carried out in neat and tidy manner to the entire satisfaction of NIOS and all care shall have to be taken to ensure that no part of the building gets damaged during execution of work. All the materials used for carrying out the work should be of standard quality. Work has to be completed in all respects within 20 days from the date of issue of work order to the firm.
- 6) The tenderer will have to handover the premises in neat and clean condition and remove from site all debris and all other material and rubbish at its own cost before the submission of the claim bill for release of payment.
- 7) If the firm fails to undertake the job satisfactorily or violates the terms conditions or not executing the work effectively, NIOS shall have every right to cancel the contract and forfeit the security deposit without assigning any reason whatsoever.
- 8) All quoted rate shall include the cost of material, transportations , GST and the fixing or placing the Vinyl LED Glow Sign Board in position should be strictly as per specifications given in the tender document.

The Tender should be submitted on the enclosed prescribed Proforma (Technical and Financial bids) duly filled and sealed in separate envelopes and

put together in a big envelop superscribed as "**Tender for Supply Installation of Vinyl LED Glow flex Sign Board**". The technical bid must accompany requisite **EMD of Rs. 25,000/- (Rupees Twenty Five Thousand only) and tender cost** by way of Demand Drafts drawn in favour of Secretary, NIOS payable at NOIDA and should be addressed to the Secretary, NIOS, A-24/25, Institutional Area, Sector – 62, NOIDA, U.P – 201309. The sealed tender should be submitted in the sealed tender box meant for the purpose kept at Maintenance Section, NIOS Head Quarters, Room No: 204, A-24/25, Sector-62, Noida-201309 (U.P.) on or before the date & time mentioned above. Tender received by post will not be entertained. Tender received after the due date & time of submission will be summarily rejected.

Secretary,
NIOS

National Institute of Open Schooling
A-24/25, Sector-62, NOIDA-201309 (U P)
Technical Bid

The Secretary
National Institute of Open Schooling
A-24/2, Sector-62,
NOIDA-201309 (U.P.)

Sub: Tender for Supply, Installation and Commissioning of Vinyl LED Glow Flex Sign Board of "NATIONAL INSTITUTE OF OPEN SCHOOLING" with 'NIOS LOGO & WEBSITE' as per the design of the Board attached.

Sir,

In response to your tender enquiry letter no: F-42-1(7.13)/2011/NIOS/Admn/Maint dated ----- on the subject cited above, I hereby apply for the subject cited above.

Sl.no.	Particulars	Information of the Firm
1)	Name of the Firm Complete Address Contact Person/Owner of the firm Mobile/Telephone No: (O) (R)	
2)	PAN No:	
3)	Income Tax Returns 2014-15 2015-16 2016-17	
4)	GST NO:	

National Institute of Open Schooling

A-24/25, Sector-62, NOIDA-201309 (U P)

FINANCIAL BID

Tender for Supply, Installation and Commissioning of Vinyl LED Glow Flex Sign Board

**The Secretary
National Institute of Open Schooling
A 24/25, Sector 62, NOIDA-201309 (U.P.)**

After having gone through the terms and conditions as enumerated in the enclosed tender document for **Supply, Installation and Commissioning of LED Vinyl Glow flex Sign Board**, I/We accept all the terms and conditions and quote our lowest rates for the same as under:-

Description of work	Total cost for supply, installation and Commissioning of 60 ft. x 10 ft. size Vinyl LED Glow Sign Flex Board on a Iron Structure of 60 ft x 20 ft size strictly as per the specifications including one year Comprehensive maintenance on site from the date of installation (All Inclusive)
Supply, Installation and Commissioning of 60 ft. x 10 ft. Size Vinyl LED Glow Sign Flex Board of <u>NATIONAL INSTITUTE OF OPEN SCHOOLING</u> (bilingual) with <u>NIOS LOGO & WEBSITE</u> Lighted with Samsung make 8000 LED modules. The Sign Board should be fixed on 60ft x 20ft size Iron Structure using following size of materials with proper supports at the terrace of NIOS, A-31 building, Sector-62, NOIDA. (a) grader: 8''size (b) C-Chanel: 4'' size	

(c) Plates: 300 x 300 x 10mm size	
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Note: - I hereby accept to deposit 5% amount of the value of the work to NIOS as a Security Deposit for a period of one year two months from the date of installation of the Sign Board within fortnight of the issue of work order by way of Bank Draft/Bank Guarantee in favour of Secretary, NIOS payable at Noida.

Signature with seal

Name of the firm

Address

Mobile No: